

Password reissue application

Date: _____

To the director of the Information and Communications

The password reissue is applied for as follows.

Name	Student number	Nagoya University ID	Division and School year

Password Management Checklist.

※This application form is for regular students and graduate students.

1. Did you take and pass the Information Security Training (<https://ist.nagoya-u.ac.jp>) when entering Nagoya University? ----- (Yes / No)
> If "NO", please take and pass to make effective your ID.
2. Can you log in to Nagoya University portal? (<https://portal.nagoya-u.ac.jp/>) ----- (Yes / No)
> If "YES", this application is unnecessary.
3. In order to use the Nagoya University ID, it is necessary to set up an authentication application such as smartphone. Is it completed? (<https://icts.nagoya-u.ac.jp/en/services/nuid/CAS/>) ----- (Yes / No)
> If "NO", please set up an authentication application.
4. Did you enter a 6-digit number displayed on the authentication application in the password field? (Yes / No)
> If "YES", please enter your own password instead of that number.
5. Did you change the initial password? ----- (Yes / No)
6. How many times have you filed for a password reissue? ----- (time(s))

Write reason for reissue, relapse prevention plan, and resolution in about 200 words.

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Your Nagoya University ID and password are necessary to use information services in Nagoya University. Refer to the following website for details. <https://icts.nagoya-u.ac.jp/en/services/nuid/>
The new password will be issued on the next weekday. Please bring your student ID card for Identification.

Application and the receipt are accepted in the following time zones 8:30 –12:00,13:00 –17:00 weekdays at the Information Media Office.

For people other than the above (faculty and staff members, research students, researchers, etc.), please contact the IT Help Desk. Refer to the following website for details.

IT Help Desk website <https://icts.nagoya-u.ac.jp/en/helpdesk.html>

Manage the password yourself.

Do not reveal and tell anyone, or forget your password.

Change your password regularly. <https://directory.nagoya-u.ac.jp/chpasswd/>

Actions taken under your Nagoya University ID and password are your responsibility.